

Do NOT take this survey. The below OHA Utility and MIHA Survey is for informational purposes only. The survey may only be taken on line. Country Allowance Coordinators will provide the survey link to Service members when a country is scheduled to take the survey. Any questions, contact Kathleen Hammond at kathleen.hammond@perdiem.osd.mil.

Annual Overseas Housing Allowance Utility and Move in Expenses Survey

RCS #DD-P&R(A)1868
Exp. February 6, 2009
Privacy Act

Principal Purpose: The data collected in this survey is used to measure recurring expenses incurred by Uniformed Service members stationed overseas who reside in private housing. The data collected will assist in the formulation of Overseas Housing Allowance (OHA) paid to members

Authority: 10 USC 136; 37 USC 403

Disclosure: Voluntary. Failure to respond will not result in penalty to the respondent. However, maximum response is encouraged so that data will be complete and representative. Failure to provide the last 4 digits of your SSN may result in your data not being used. Your survey instrument will be treated as confidential. All identifiable information will be used only by persons engaged in, and for the purposes of, the survey. Only group statistics will be reported.

Routine uses: None

Instructions for completing this section of the survey:

1. The purpose of this section of the survey is to provide information for our administrative files. Please read carefully and answer the 18 questions below.
2. If you have lived at more than one residence overseas, answer all questions based on the residence you lived at the longest.
3. If you are a family member taking this survey for your military sponsor, enter the last 4 digits of your sponsor's SSN

1. Enter the last 4 digits of your SSN

2. Select your Service Component

3. Select your current pay grade

4. Select the location of your overseas Permanent Duty Station.

5. Enter the name of the Installation, City and Country of your Permanent Duty Station for the majority of the last 12 months

Installation

City

Country

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Annual Overseas Housing Allowance Utility and Move in Expenses Survey

6. How many months during the past 12 months were you residing in [country]

7. Did you receive OHA at any time in [country] during the last 12 months?

- Yes
- No
- Not Sure

8. During the last 12 months in [country], did you live in privately leased (rented) housing?

- Yes
- No

9. During the last 12 months, did you share the residence in [country] with: a military spouse; or with other Service member(s); or with federal civilian(s) eligible for Living Quarters Allowance?

- Yes
- No

10. Excluding yourself, how many family members (who are eligible for your military benefits) currently reside with you? Include family members away at school if eligible for your military benefits.

11. Excluding trash, water and water/sewer, did you pay for all your utilities during the past 12 months in [country]?

- Yes
- No

12. Which of the following best describes your overseas residence in [country] during the past 12 months?

- Single family, detached home
- Semi-detached (row house, town-house or duplex)
- Apartment/Condo/Coop
- Other (mobile home, private vessel, etc)

13. How many bedrooms did you have in that overseas residence in [country]? That is, how many bedrooms would you list if that house or apartment were on the market for sale or rent?

- None (Efficiency/Studio)
- One
- Two
- Three
- Four
- Five
- More than five

14. How many total rooms did you have in that overseas residence in [country] (excluding bathrooms)?

- One
- Two
- Three
- Four
- Five
- More than five

15. Where did you live longest in [country] during the past 12 months?

- Privately leased (rented) housing
- Barracks/dorm
- Aboard ship
- Residence I owned
- Military housing
- Other (please specify)

If you selected other, please specify:

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Annual Overseas Housing Allowance Utility and Move in Expenses Survey

16. Which location in [country] was the permanent duty station for the reported utility expenses?

- [locations]
- [locations]
- [locations]

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Annual Overseas Housing Allowance Utility and

Move in Expenses Survey

Instructions for Utility and Recurring Maintenance Expenses, Questions 17-28

1. For questions 17-28, enter the average monthly cost of each utility and recurring maintenance expenses that you paid during the last 12 months while residing at your overseas residence.
2. Expenses not included in this section can be reported in the next section, OTHER EXPENSES, questions 29-31.
3. If you were billed for more than one utility on a single bill (for example electricity and gas), you can report those expenses in the COMBINED EXPENSES section, questions 32-34
4. Do not enter expenses for any utility included in the rent.
5. If you share your residence with a military spouse, other service members, or a federal civilian employee entitled to LQA, please report the total average monthly costs even if others paid some or all of the expenses
6. To compute average monthly costs, first determine the annual cost of each utility or recurring maintenance item by adding up all bills incurred at the permanent duty station in the last 12 months. Include quarterly and annual catch-up bills if incurred. Then determine the average monthly cost by dividing your annual cost by 12. If you have been there less than 12 months, divide your annual cost by that number of months.
7. Currency. Report costs in the currency that was used to pay the bill or expense. For example, if Electricity was paid in Local currency report local currency; if Electricity was paid in U.S. Dollars, report U.S. Dollars. Do not convert.
8. The following items are included in the Utility and Recurring Maintenance Allowance and the costs for these items should be reported in this part of the survey:
 1. Electricity
 2. Heating fuels
 1. Natural gas
 2. Liquid Petroleum gas (LPG or "Bombola")
 3. Fuel oil
 4. Coal
 5. Firewood
 3. Water for residence
 4. Bottled water for drinking
 5. Trash Pickup
 6. Sewer charges
 7. Maintenance and minor repairs (for example, replacement of windowpane, repair of electrical outlet)
 8. Insurance related to the dwelling required by custom or law
 9. Taxes for which the tenant is responsible and must make a separately identifiable payment.

9. Examples of items NOT included in the Utility Allowance and should NOT be reported on this survey:

1. Cable TV
 2. Tuition
 3. Monthly telephone bills
 4. Auto gasoline/diesel fuel
 5. Auto expenses
 6. Books
 7. Pet expenses
 8. Postage
 9. Road taxes
 10. Gifts
 11. Repairs to personally owned electrical equipment
 12. Maid service (even if maid service is required for Security Purposes)
 13. Yard maintenance
-

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Annual Overseas Housing Allowance Utility and Move in Expenses Survey

17a. Is electricity included in rent?

- Yes
- No
- N/A
-

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Annual Overseas Housing Allowance Utility and Move in Expenses Survey

17b. What was the currency in which you paid your electric costs

Select One

17c. Enter average monthly cost of electricity in the selected currency.

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Annual Overseas Housing Allowance Utility and Move in Expenses Survey

18a. Is natural gas (house fuel) included in rent?

- Yes
 - No
 - N/A
-

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Annual Overseas Housing Allowance Utility and Move in Expenses Survey

18b. What was the currency in which you paid your natural gas costs

 ▼

18c. Enter average monthly cost of natural gas in the selected currency

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Annual Overseas Housing Allowance Utility and Move in Expenses Survey

19a. Is heating oil (house fuel) included in rent?

- Yes
 - No
 - N/A
-

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Annual Overseas Housing Allowance Utility and Move in Expenses Survey

19b. What was the currency in which you paid your heating oil costs?

 ▼

19c. Enter average monthly cost of heating oil in the selected currency.

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Annual Overseas Housing Allowance Utility and Move in Expenses Survey

20a. Is bottled gas (house fuel) included in rent?

- Yes
 - No
 - N/A
-

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Annual Overseas Housing Allowance Utility and Move in Expenses Survey

20b. What was the currency in which you paid your bottled gas costs?

Select One

20c. Enter average monthly cost of bottled gas in the selected currency.

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Annual Overseas Housing Allowance Utility and Move in Expenses Survey

21a. Do you have any other house fuel expenses that you pay for your residence?

- Yes
 - No
 - N/A
-

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21b. Please describe other house fuel.

21c. Is this utility included in your rent?

- Yes
 No
 N/A

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21d. What was the currency in which you paid your [other] costs?

21e. Enter average monthly cost of [other] in the selected currency.

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Annual Overseas Housing Allowance Utility and Move in Expenses Survey

22a. Is water for the residence included in rent?

- Yes
 No
 N/A

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22b. What was the currency in which you paid your running water costs?

Select One ▼

22c. Enter average monthly cost of running water in the selected currency

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Annual Overseas Housing Allowance Utility and Move in Expenses Survey

23a. Is sewer charge included in rent?

- Yes
 No
 N/A

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23b. What was the currency in which you paid your sewer charges?

Select One ▼

23c. Enter average monthly cost of sewer charges in the selected currency.

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Annual Overseas Housing Allowance Utility and Move in Expenses Survey

24a. Is bottled drinking water included in rent?

- Yes
 No
 N/A

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24b. What was the currency in which you paid your bottled water costs?

Select One 

24c. Enter average monthly cost of bottled water in the selected currency.

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Annual Overseas Housing Allowance Utility and Move in Expenses Survey

25a. Is trash disposal included in rent?

- Yes
 No
 N/A

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Annual Overseas Housing Allowance Utility and Move in Expenses Survey

25b. What was the currency in which you paid your trash disposal costs?

Select One 

25c. Enter average monthly cost of trash disposal in the selected currency

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Annual Overseas Housing Allowance Utility and

Move in Expenses Survey

26a. Are maintenance and minor repairs included in rent?

- Yes
 No
 N/A
-

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Annual Overseas Housing Allowance Utility and Move in Expenses Survey

26b. What was the currency in which you paid your maintenance and minor repair costs?

Select One

26c. Enter average monthly cost of maintenance and minor repairs in the selected currency.

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Annual Overseas Housing Allowance Utility and Move in Expenses Survey

27a. Is renters insurance (required by law or by lease) included in rent?

- Yes
 No
 N/A
-

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Annual Overseas Housing Allowance Utility and Move in Expenses Survey

27b. What was the currency in which you paid your renters insurance (required by law/lease) costs?

Select One 

27c. Enter average monthly cost of renter's insurance (required by law/lease) in the selected currency.

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Annual Overseas Housing Allowance Utility and Move in Expenses Survey

28a. Are taxes related to physical dwelling included in rent?

- Yes
 No
 N/A

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Annual Overseas Housing Allowance Utility and Move in Expenses Survey

28b. Please describe taxes related to physical dwelling

28c. What was the currency in which you paid your taxes related to physical dwelling?

Select One 

28d. Enter average monthly cost of taxes related to physical dwelling in the selected currency

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Annual Overseas Housing Allowance Utility and Move in Expenses Survey

Instructions for Other Utility and Recurring Maintenance Expenses, Questions 29-31

1. For questions 29-31, enter the average monthly cost of OTHER utility and recurring maintenance expenses that were not included in the previous questions. Enter the average monthly cost of each other utility or recurring maintenance expense that you paid for your dwelling in the last 12 months. Please be specific when describing the item.
2. If you were billed for more than one utility on a single bill (for example electricity and gas), you can report those expenses in the COMBINED EXPENSES section, questions 32-34
3. Do not enter expenses for any utility included in the rent or reported in questions 17 - 28
4. If you share your residence, please report the total average monthly costs even if others paid some or all of the expenses
5. To compute average monthly costs, first determine the annual cost of each utility or recurring maintenance item by adding up quarterly or monthly bills. Include annual catch-up bills if incurred. Then determine the average monthly cost by dividing the annual cost for each item by number of months at permanent duty station.
6. Currency. Report costs in the currency that was used to pay the bill or expense. For example, if Electricity was paid in Local currency report local currency; if Electricity was paid in U.S. Dollars, report U.S. Dollars. Do not convert.
7. The following are examples of items that are included in the Utility and Recurring Maintenance Allowance and the costs for these items may be reported in this part of the survey:
 1. Heating fuels not previously reported, such as firewood, bombola, kerosene, coal
 2. Condo fees
 3. Police protection
 4. Guards
 5. Taxes for which the tenant is responsible and must make a separately identifiable payment.
8. Examples of items NOT included in the Utility Allowance and should NOT be reported on this survey:
 1. Cable TV
 2. Tuition
 3. Monthly telephone bills
 4. Auto gasoline/diesel fuel
 5. Auto expenses
 6. Books
 7. Pet expenses
 8. Postage
 9. Road taxes

10. Gifts
11. Repairs to personally owned electrical equipment
12. Maid service (Even if Maid Service is for Security Purposes).
13. Yard Maintenance

DO YOU HAVE ANY EXPENSES TO REPORT IN THIS SECTION?

- Yes
- No Other expenses
-

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Annual Overseas Housing Allowance Utility and Move in Expenses Survey

29a. Please describe other expense.

29b. Is this utility or recurring maintenance expense included in your rent?

- Yes
- No
- N/A
-

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Annual Overseas Housing Allowance Utility and Move in Expenses Survey

29c. What was the currency in which you paid your [other] costs?

29d. Enter average monthly cost of [other] in the selected currency.

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Annual Overseas Housing Allowance Utility and

Move in Expenses Survey

30a. Do you have any other utilities or recurring maintenance expenses that you pay for your residence?

- Yes
 No
 N/A
-

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Annual Overseas Housing Allowance Utility and Move in Expenses Survey

30b. Please describe other expense.

30c. Is this utility or recurring maintenance expense included in your rent?

- Yes
 No
 N/A
-

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Annual Overseas Housing Allowance Utility and Move in Expenses Survey

30d. What was the currency in which you paid your [other] costs?

30e. Enter average monthly cost of [other] in the selected currency.

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Annual Overseas Housing Allowance Utility and Move in Expenses Survey

31a. Do you have any other utility or recurring maintenance expenses that you pay for your residence?

- Yes
 No
 N/A
-

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Annual Overseas Housing Allowance Utility and Move in Expenses Survey

31b. Please describe other expense.

31c. Is this utility or recurring maintenance expense included your rent?

- Yes
 No
 N/A
-

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Annual Overseas Housing Allowance Utility and Move in Expenses Survey

31d. What was the currency in which you paid your [other] costs?

31e. Enter average monthly cost of [other] in the selected currency.

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Annual Overseas Housing Allowance Utility and Move in Expenses Survey

Instructions for Combined Utility and Recurring Maintenance Expenses Questions 32-34

1. For questions 32-34, enter the average monthly cost of COMBINED utility and recurring maintenance expenses that were not included in the previous questions. An example of a combined expense is sewer, water, and trash all on one bill. Please be specific when describing the items.
2. Do not enter expenses for any utility or recurring maintenance expense that is included in the rent or that you reported in questions 17-31.
3. If you share your residence with a military spouse, other service members, or a federal civilian employee entitled to LQA, please report the total average monthly costs even if others paid some or all of the expenses
4. To compute average monthly costs, first determine the annual cost of each utility or recurring maintenance item by adding up quarterly or monthly bills. Include annual catch-up bills if incurred. Then determine the average monthly cost by dividing the annual cost for each item by number of months at permanent duty station.
5. Currency. Report costs in the currency that was used to pay the bill or expense. For example, if Electricity was paid in Local currency report local currency; if Electricity was paid in U.S. Dollars, report U.S. Dollars. Do not convert.

32a. Do you have any combined expenses that you pay for your residence?

- Yes
 No Combined Expenses
-

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Annual Overseas Housing Allowance Utility and Move in Expenses Survey

32b. Describe combined expense.

32c. Is this combined expense included in your rent?

- Yes
 No

N/A

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Annual Overseas Housing Allowance Utility and Move in Expenses Survey

32d. What was the currency in which you paid your [combined] costs?

Select One

32e. Enter average monthly cost of [combined] in the selected currency.

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Annual Overseas Housing Allowance Utility and Move in Expenses Survey

33a. Do you have any other combined expenses that you pay for your residence?

- Yes
 No
 N/A
-

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Annual Overseas Housing Allowance Utility and Move in Expenses Survey

33b. Please describe combined expense.

33c. Is this combined expense included in your rent?

- Yes
 No
 N/A
-

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Annual Overseas Housing Allowance Utility and Move in Expenses Survey

33d. What was the currency in which you paid your [other] costs?

Select One 

33e. Enter average monthly cost of [other] in the selected currency.

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Annual Overseas Housing Allowance Utility and Move in Expenses Survey

34a. Do you have any other combined expenses that you pay for your residence?

- Yes
- No
- N/A

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Annual Overseas Housing Allowance Utility and Move in Expenses Survey

34b. Please describe combined expense.

34c. Is this combined expense included in your rent?

- Yes
- No
- N/A

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Annual Overseas Housing Allowance Utility and Move in Expenses Survey

34d. What was the currency in which you paid your [other] costs?

 ▼

34e. Enter average monthly cost of [other] in the selected currency.

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Annual Overseas Housing Allowance Utility and Move in Expenses Survey (2007 and every 3 years after)

Instructions for Move-In Expenses Questions 35-69:

1. In this part of the survey, report the amount of each expense associated with making the dwelling livable that you were residing in during the last twelve months.
2. If you share this residence, you should report the total amount of expenses even if others paid some or all of the expenses.
3. Report expenses in the currency you used to make them. Do not convert from local currency to U.S. dollars or from U.S. dollars to local currency. If you paid for any one item using more than one currency, please report each cost independently.
4. Please clearly explain any expenses in the "Other" section in the Description box provided.
5. You should include the following items in this section if you purchased them as part of making your residence livable:
 - Major appliances (refrigerator, freezer, stove, washing machine, clothes dryer, water heater, space heater, water purifier, air conditioners, humidifiers and dehumidifiers)
 - Utility hook-up charges (non-refundable deposits for telephone, electric, heating, and water)
 - Security/safety items such as window bars, security doors, burglar alarm, smoke detectors, and lock/keys
 - Initial services and fees such as home inspection, fumigation, wall papering, and painting (Only includes these items if required when your first move into your residence.)
 - Transformers and voltage regulators
 - Miscellaneous items such as kitchen, medicine, and bathroom cabinets and shelves, sinks, toilet seats, curtain and shower rods, window and floor coverings, permanent light fixtures, wardrobes, futons (East Asia only) insulation materials, and screens

6. Examples of items NOT covered under move-in expenses that you should NOT report on this survey
- Rugs, curtains and drapes
 - Lawn and garden expenses, fencing, other yard related items
 - Dishwashers, microwave ovens and small/personal appliances
 - Televisions, antennas and cable installation
 - Light bulbs
 - Taxes of any kind unless required by lease
 - Personal labor costs
 - Refundable deposits

35a. When you first moved into your dwelling did you purchase a refrigerator?

- Yes
 No
-

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Annual Overseas Housing Allowance Utility and Move in Expenses Survey (2007 and every 3 years after)

35b. What was the currency in which you paid for your refrigerator?

- US Dollar
 Local Currency

35c. Enter the cost of the refrigerator in the selected currency.

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Annual Overseas Housing Allowance Utility and Move in Expenses Survey (2007 and every 3 years after)

36a. When you first moved into your dwelling did you purchase a freezer?

- Yes
 No
-

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Annual Overseas Housing Allowance Utility and Move in Expenses Survey (2007 and every 3 years after)

36b. What was the currency in which you paid for your freezer?

- US Dollar
- Local Currency

36c. Enter the cost of the freezer in the selected currency.

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Annual Overseas Housing Allowance Utility and Move in Expenses Survey (2007 and every 3 years after)

37a. When you first moved into your dwelling did you purchase a stove?

- Yes
 - No
-

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Annual Overseas Housing Allowance Utility and Move in Expenses Survey (2007 and every 3 years after)

37b. What was the currency in which you paid for your stove?

- US Dollar
- Local Currency

37c. Enter the cost of the stove in the selected currency.

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Annual Overseas Housing Allowance Utility and Move in Expenses Survey (2007 and every 3 years after)

38a. When you first moved into your dwelling did you purchase a washing machine?

- Yes
 No
-

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Annual Overseas Housing Allowance Utility and Move in Expenses Survey (2007 and every 3 years after)

38b. What was the currency in which you paid for your washing machine?

- US Dollar
 Local Currency

38c. Enter the cost of the washing machine in the selected currency.

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Annual Overseas Housing Allowance Utility and Move in Expenses Survey (2007 and every 3 years after)

39a. When you first moved into your dwelling did you purchase a clothes dryer?

- Yes
 No
-

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Annual Overseas Housing Allowance Utility and

Move in Expenses Survey (2007 and every 3 years after)

39b. What was the currency in which you paid for your clothes dryer?

- US Dollar
- Local Currency

39c. Enter the cost of the clothes dryer in the selected currency.

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Annual Overseas Housing Allowance Utility and Move in Expenses Survey (2007 and every 3 years after)

40a. When you first moved into your dwelling did you purchase a water heater?

- Yes
 - No
-

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Annual Overseas Housing Allowance Utility and Move in Expenses Survey (2007 and every 3 years after)

40b. What was the currency in which you paid for your water heater?

- US Dollar
- Local Currency

40c. Enter the cost of the water heater in the selected currency.

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Annual Overseas Housing Allowance Utility and Move in Expenses Survey (2007 and every 3 years after)

41a. When you first moved into your dwelling did you purchase a space heater?

- Yes
 No
-

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Annual Overseas Housing Allowance Utility and Move in Expenses Survey (2007 and every 3 years after)

41b. What was the currency in which you paid for your space heater?

- US Dollar
 Local Currency

41c. Enter the cost of the space heater in the selected currency.

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Annual Overseas Housing Allowance Utility and Move in Expenses Survey (2007 and every 3 years after)

42a. When you first moved into your dwelling did you purchase a water purifier?

- Yes
 No
-

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Annual Overseas Housing Allowance Utility and

Move in Expenses Survey (2007 and every 3 years after)

42b. What was the currency in which you paid for your water purifier?

- US Dollar
- Local Currency

42c. Enter the cost of the water purifier in the reported currency

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Annual Overseas Housing Allowance Utility and Move in Expenses Survey (2007 and every 3 years after)

43a. When you first moved into your dwelling did you purchase air conditioners or fans?

- Yes
 - No
-

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Annual Overseas Housing Allowance Utility and Move in Expenses Survey (2007 and every 3 years after)

43b. What was the currency in which you paid for your air conditioners or fans?

- US Dollar
- Local Currency

43c. Enter the cost of the air conditioners or fans in the selected currency.

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Annual Overseas Housing Allowance Utility and Move in Expenses Survey (2007 and every 3 years after)

44a. When you first moved into your dwelling did you purchase humidifiers or dehumidifiers?

- Yes
 - No
-

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Annual Overseas Housing Allowance Utility and Move in Expenses Survey (2007 and every 3 years after)

44b. What was the currency in which you paid for your humidifiers or dehumidifiers?

- US Dollar
- Local Currency

44c. Enter the cost of the humidifiers or dehumidifiers in the selected currency.

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